



SETTING UP YOUR VOICE MAIL SERVICE

These instructions will help you set up your new Voice Mailbox. Should you have questions or need assistance, please don't hesitate to contact our Customer Service Department at 800-496-3391.

Voice Mail Access Number *99 or
(see back side)

Your Voice Mailbox Number: 802
(10-digit telephone number)

Your Temporary Password:

Visit our website at www.wcvt.com/voicemail/tutorials for online video tutorials to guide you through setting up your Voice Mail features.

GETTING STARTED

Access Your Voice Mail Box:

From the Telephone Number Subscribed to the Service:

- Dial *99.
- When prompted, enter your temporary password (0000) followed by the # key.

QUICK TIP

*Dial *99
to access your
Voice Mail box!*



From A Different Telephone Number:

- Dial Voice Mail Access Number XXX-8000 (see back side for list of access numbers).
- Enter your 10-digit telephone number.
- Enter your password, followed by the # key.

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Change Your Password

- Your password has initially been set to 0000 (four zeros). You will be prompted to change your password the first time you login.

Record Your Personal Greeting

- Press 9 – Mailbox Set Up Menu.
- Press 1 – Greeting Options.
- Press 2 – Record Your Greeting.
- Record your greeting after the tone.
- When finished, press the # key.

Local Voice Mail Access Numbers

Addison	759-8000
Bridport	758-8000
Bristol	453-8000
Charlotte	425-8000
Hinesburg	482-8000
Panton	475-8000
Richmond	434-8000
Waitsfield	583-8000
Weybridge	545-8000

Dial *99 to access Voice Mail from home.



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